

North Yorkshire County Council**Yorkshire Coast and Moors County Area Committee****5 July 2017****Membership of the Area Committee –
Appointment of Co-opted Members****Report of the Assistant Chief Executive
(Legal and Democratic Services)****1.0 Purpose of the Report**

- 1.1 To invite the Committee to identify organisations from whom it wishes to seek nominations for appointment as Co-opted Members of this Committee.

2.0 Background

- 2.1 This Committee is able to appoint Co-opted Members to serve on it, together with named substitute Co-opted Members. (Council Procedure Rule 4 (j)).
- 2.2 The number and term of office of members of County Council committees must be agreed by the full Council. (Section 102, Local Government Act 1972). The appointment of specific people to fill each such Council-agreed co-optee seat can be subsequently agreed by the relevant Committee.
- 2.3 Co-opted Members (and their Substitutes) of Area Committees may speak at meetings but, by law, they cannot vote.
- 2.4 Co-opted Members (and their Substitutes) may claim a travelling allowance from the County Council for attendance at Area Committee meetings.

3.0 Decision Requested

- 3.1 At today's meeting, the Committee is asked to agree a recommendation, to be forwarded for approval by the full County Council on 19 July 2017, to identify:-
- (a) those organisations to be represented by Co-opted Members on this Committee;
 - (b) the number of seats each organisation at (a) will have on the Committee; and
 - (c) the term of office for those appointments.

4.0 Previous Co-opted Members

- 4.1 Prior to last month's elections, the following Co-opted Members served on this Committee:-

- 4 x District Councillors nominated by Scarborough Borough Council.
- 3 x Parish/Town Councillors, nominated through a ballot process
- 1 x Voluntary and Community Sector representative

5.0 Further Information

- 5.1 Members are asked to take into account the practical implications of the size of the Committee's overall membership when deciding how many seats there should be for Co-opted Members.
- 5.2 For comparison purposes, the number of Co-opted Members on each of the County Council's Area Committees, prior to May's elections, is set out at Appendix A.
- 5.3 Community First Yorkshire has been commissioned to provide a county wide service, Community Support and Volunteering North Yorkshire. A key part of the service provision is ensuring the voluntary and community sector is represented at a range of strategic groups and forums. A paper from Community First Yorkshire is attached at Appendix B for the Area Committee's consideration.

6.0 Nomination and Appointment Process

- 6.1 The Area Committee's recommendation from today's meeting will be considered by the full County Council on 19 July 2017 and the County Council will formally decide the number and term of office of Co-opted Members on this Committee.
- 6.2 Subsequent to the meeting of full County Council, letters will be sent to all nominating bodies, with the exception of Parish/Town Councils, seeking nominations. Those bodies' nominations will be submitted to the first available meeting of the Area Committee for formal approval/appointment.
- 6.3 In respect of nominations from Parish/Town Councillors, Legal and Democratic Services wrote to the Clerks to all such Councils within the Scarborough District during March 2017 seeking the receipt of nominations by 12 noon on Monday 5 June 2017. If the number of seats agreed by the full County Council on 19 July 2017 is fewer than the number of nominations received, a ballot will be conducted in which ballot papers and candidates' election addresses will be circulated to each Parish/Town/City Council in the District and each will be asked to complete a voting paper and return it by 23 August 2017. Votes will be counted on 24 August 2017 and the outcome reported at the next meeting of the Area Committee for formal approval/appointment. Under this system, the appointment of all Parish Co-opted Members on all 7 Area Committees is being administered simultaneously, thereby avoiding duplication of work within Legal and Democratic Services. The process commenced in March to ensure Parish Co-opted Members are appointed to Area Committees as quickly as possible following the County Council elections.

7.0 Term of Office

- 7.1 Area Committee Co-opted Members have previously been appointed to serve until the following County Council elections, and subject to each Co-opted Member continuing to be eligible to represent his/her nominating body.
- 7.2 It is recommended, at paragraph 9.1(c), that the past practice described at 7.1 should be continued.

8.0 Members' Code of Conduct

- 8.1 Co-opted Members and Substitute Co-opted Members of the County Council's Area Committees are no longer required to sign an assurance to comply with the general standards of ethical behaviour expected by the County Council.

9.0 Recommendation

- 9.1 The Committee is asked to agree a recommendation, to be forwarded to the County Council's meeting on 19 July 2017 for formal approval, to:-
- (a) identify the organisations to be represented by Co-opted Members on this Area Committee;
 - (b) identify the number of seats for Co-opted Members (and any named Substitute Members) from the organisations at (a) of this recommendation; and
 - (c) recommend that Co-opted Members' terms of office shall cease on the date of the County Council elections in 2021, subject to each Co-opted Member (and Substitute Co-opted Member) continuing to be eligible to represent his/her nominating body.

Barry Khan
Assistant Chief Executive (Legal and Democratic Services)

County Hall
NORTHALLERTON

26 June 2017

Author of Report: Kate Arscott (Senior Democratic Services Officer), Legal and Democratic Services

Background Documents: None

APPENDIX A

Numbers of Members and Co-opted Members on Area Committees Prior to 2017 County Council Elections

	Area Committee						
	Harrogate	Coast and Moors	Hambleton	Selby	Craven	Richmondshire	Ryedale
Number of County Councillors	18	14	11	10	7	6	6
Co-opted Members:-							
Parish Councillors	0	3	5	2	4	6	4
District Councillors	0	4	4	4	1	0	3
Voluntary Sector	1	1	0	1	3	6	1
Chambers of Trade	1	0	0	0	1	0	0
Community Transport	0	0	0	0	0	0	0
School Govnrs' Representative	0	0	0	0	0	0	0
Total number of Co-opted Members	2	8	9	7	9	12	8
Total number of Members and Co-opted Members	20	22	20	17	16	18	14

REPRESENTATION AT NYCC AREA COMMITTEES**Background**

Community First Yorkshire has been commissioned to provide a county wide service, Community Support and Volunteering North Yorkshire. A key part of the service provision is ensuring the voluntary and community sector is represented at a range of strategic groups and forums.

The priority is providing representation at forums and groups which bring together policy makers, service planners and service providers/deliverers, rather than those which bring together service users. It is recognised that some groups combine the two, and consideration and involvement in these will be looked at on a case by case basis. Feedback from service users comes via other routes to planners and commissioners, and in some instances Community First Yorkshire will liaise with those mechanisms to share messages.

Community First Yorkshire works with local voluntary, community sector organisations (VCSOs) to enable groups:

- to know how to access help and support
- to manage growth and expand into more areas of activity
- to join up with other organisations and collaborate to enhance and expand their services
- to engage more people in volunteering and put in place campaigns to raise awareness of volunteering opportunities.

Purpose

This paper offers the option for Community First Yorkshire to provide VCS representation at NYCC Area Committees if required.

Our attendance at Area Committees would form one part of a more extensive approach to representation, intelligence sharing, networking and collaboration.

Community First Yorkshire's involvement in partnerships and VCS representatives will be indicated on its website.

NYCC Area Committees

There are seven Area Committees and each has its own approach to voluntary sector non-voting membership.

Community First Yorkshire recognises the importance of these groups for bringing members of the local community together and acting as a forum for two way dialogue and information sharing. We are aware of the varied membership of the Committees and that voluntary and community sector organisations are part of the membership, representing a range of interests, from service users to community groups, and issues concerning the wider sector and the impact of changes and opportunities.

Community First Yorkshire has a role to engage with communities and partnership structures:

- to share information through partnership working
- to encourage collaboration between VCS organisations and the private and public sectors
- to engage in effective consultation and dialogue
- to influences planning, policy making and service delivery at strategic levels
- to raise the collective profile and presence of VCS organisations
- to increase awareness, access and take-up of support services and to promote volunteering.

Much of this role is at a county-wide level by Community First Yorkshire staff and sector colleagues who have a particular interest and expertise in specific areas of work. However, as part of two-way communication with local authority and other leaders, Community First Yorkshire is keen to link with district structures. This involvement would enable Community First Yorkshire to be closer to the needs of communities across North Yorkshire, to develop VCS organisation and volunteering support, and to facilitate and develop services to meet gaps.

Community First Yorkshire would welcome and value the opportunity of linking with Area Committees to raise awareness of VCS support services provided by Community First Yorkshire and wider partners, and to take back to partner organisations issues and needs of the locality.

Community First Yorkshire has a lead member of staff focussing on a District. A number of these staff members will already be known to Committee members, others will have knowledge of the district and will have worked in support roles.

Community First Yorkshire area leads:

NYCC Area Committees	Community First Yorkshire Representative
Craven	Mark Hopley, Head of Community and Volunteer Support
Harrogate	Leah Swain, Chief Executive
Hambleton	Caroline O'Neill, Network and Collaboration Officer
Richmondshire	Caroline O'Neill, Network and Collaboration Officer
Scarborough	James Russell, Development Officer
Ryedale	Leah Swain, Chief Executive
Selby	Nina Muir, Development Officer

Community First Yorkshire is open to suggestions about our role and responsibilities on each Area Committee and would welcome further discussions.

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May 2017